UNDERGRADUATE ENROLLMENT FORM

If at all possible, please enroll on line at:
http://www.stevens.edu/sit/registrar/policies-procedures/

PLEASE PRINT CLEARLY OR TYPE ALL INFORMATION

STUDENT IDENTIFICATION NUMBER

❒ **CHECK HERE IF YOUR ADDRESS HAS CHANGED**

LAST NAME	FIRST	MIDDLE	DATE OF BIRTH (MM/DD/YYYY)	❒ MALE ❒ FEMALE
HOME ADDRESS	STREET	APT.	EMAIL ADDRESS	
CITY	STATE	ZIP CODE	PHONE	❒ HOME ❒ MOBILE

SEMESTER: ❒ FALL ❒ WINTER ❒ SPRING ❒ SUMMER I ❒ SUMMER II 20 ____

ENROLLMENT STATUS:

❒ FULL-TIME STUDENT PURSUING A STEVENS DEGREE
❒ PART TIME STUDENT PURSUING A STEVENS DEGREE
❒ NON-MATRICULATING STUDENT NOT PURSUING A STEVENS DEGREE

SPECIAL NOTES ABOUT ENROLLMENT

- **It is the student's responsibility to drop/withdraw from an enrolled course. Non-attendance, for example, will not drop you from a course and you will still be financially responsible for the course. The last day to withdraw from a course is one week prior to the last day of classes.**
- **If tuition is being paid by a third party (sponsor, employer, etc.), and they do not pay, responsibility to pay falls to the student.**
- The Application for Candidacy (A/C) is an absolute requirement for graduation.
  If you are completing in the fall, your A/C must be submitted by June 1 in the Summer Term PRIOR to completion.
  If you are completing in the spring, your A/C must be submitted by October 1 in the Fall Term PRIOR to completion.

COURSE NUMBER **EX:** *MGT 609*	SECTION EX: *A*	COURSE SECTION TITLE EX: *Project Management Fundamentals*	INSTRUCTOR SIGNATURE (IF NEEDED)	REASON FOR APPROVAL (E.G., WAIVE PREREQ AND/OR CAP) (INSTRUCTOR USE ONLY)	CREDITS EX: *3*
				TOTAL	0.0

ONLY COMPLETE THIS SECTION IF THIS YOU HAVE NOT PROVIDED THIS INFORMATION BEFORE.

If you have not provided your Social Security Number to Stevens before, it is not required, but strongly recommended that you do so. Please enter it in the Student Identification Number box at the top of the form. An 8 digit Stevens ID number will then be automatically created when we enter you into our system for the first time.

CITIZENSHIP/RESIDENCY/VISA STATUS: ❒ US CITIZEN ❒ US PERMANENT RESIDENT ❒ NON-US CITIZEN
IF NON-US CITIZEN, PLEASE SPECIFY VISA TYPE. ❒ F1 ❒ J1 ❒ OTHER _____ CITIZEN OF _____

In conjunction with the Civil Rights Act of 1964 of the United States Department of Health, Education and Welfare, we are required to collect basic racial-ethnic information of the student body at Stevens. This information is needed for many state and federal reports and it is held as confidential material and will not be released without your consent. Only statistical data is released to government or any agencies. It is not mandatory for you to complete this section; however, we would appreciate your cooperation in assembling this necessary data. Some Government funding, which Stevens receives, is based upon this data.

ETHNICITY:
❒ HISPANIC OR LATINO
❒ NOT HISPANIC OR LATINO

RACE (CHOOSE ONE OR MORE):
❒ AMERICAN INDIAN OR ALASKA NATIVE
❒ ASIAN
❒ BLACK OR AFRICAN-AMERICAN
❒ HAWAIIAN OR OTHER PACIFIC ISLANDER
❒ WHITE

IN CASE OF AN EMERGENCY, CONTACT (PARENT, GUARDIAN OR NEAREST RELATIVE:
NAME: _____ RELATIONSHIP: _____
HOME/CELL PHONE NUMBER: _____ BUSINESS PHONE NUMBER: _____

Pledge: I herewith agree, as a student of Stevens Institute of Technology, that I will conduct myself at all times in a honorable and proper way, and that I will abide by the rules of the faculty and all regulations of the Institute; and conduct myself in conformity with the spirit of the honor system, which means that I will not only sign the specific pledge, but give my word that I will maintain the integrity of the honor system.

STUDENT SIGNATURE (REQUIRED) DATE

ADVISOR APPROVAL (IF REQUIRED) DATE

OFFICE OF UNDERGRADUATE ACADEMICS APPROVAL (IF REQUIRED) DATE