



STEVENS
 INSTITUTE of TECHNOLOGY
 THE INNOVATION UNIVERSITY

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Permission To Take/Declare A Course Under The Pass-Fail Grading System

Student Name: _____ Student Identification No.: _____

I wish to take the following course under the pass-fail grading system under the following conditions:

- I am an undergraduate student.
- I am in good academic standing (I must have obtained a semester GPA of at least 3.0 in the prior semester or cumulative GPA of 3.0 or higher);
- This course is not required for my degree program (except for PE courses taken towards the Bachelor's degree);
- This course, under the pass-fail grading system, carries no credit towards any degree (except for PE, E101 and Honors seminar courses taken towards the Bachelor's degree). The course must be clearly marked on the Study Plan as **Extra Course** or outside the **Area of Concentration** or **Major**;
- Under no circumstances may the grade be changed from a Pass/Fail grade to a Letter grade once this form is approved and submitted;

Term: Fall Winter Spring Summer I Summer II Year: 20____

Course Number (include subject prefix and section code): _____ Credits: _____

Course Title: _____

Signatures:

 STUDENT DATE

 INSTRUCTOR DATE

 ADVISOR DATE

 OFFICE OF UNDERGRADUATE ACADEMICS DATE

 REGISTRAR'S OFFICE DATE

**Note: The deadline to submit this form can be found in the
 Academic Calendar on the Office of the Registrar's Website.**