



STEVENS
 INSTITUTE of TECHNOLOGY
 THE INNOVATION UNIVERSITY

Office of the Registrar
 Stevens Institute of Technology
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Request for a Course by Examination

According to the rules of the Faculty, certain undergraduate students may satisfy the requirements of one course per semester in the sophomore, junior or senior years by taking an examination covering the course material. The student must have had a minimum grade point average of 2.5 in the previous semester or an minimum overall grade point average of 2.5. The examination must be taken some time before the semester, in which the course is normally offered, begins and the examination must be of the same length and content as the ordinary examination given for the course. **If the course is used for degree credits, the instructor must issue a letter grade.** Should a grade of F be issued in a Course by Examination, the student is required to take the course. The course will appear on the record as the Course Number followed by a CE section.

Student Name: _____ **Student Identification No.:** _____

Term: Fall Winter Spring Summer I Summer II
Year: 20____

Course Number (include subject prefix): _____ **Credits:** _____

Course Title: _____

Expected Date of Examination: _____

Submission of this completed form constitutes an enrollment form for a Course by Examination.

Signatures:

 STUDENT DATE

 CONSENTING INSTRUCTOR (Print name and Sign) DATE

 ADVISOR DATE

 OFFICE OF GRADUATE EDUCATION DATE

 REGISTRAR'S OFFICE DATE