

Utilize the Office of Alumni Engagement's resources and subject matter experts to help you set measurable goals and successfully execute your volunteer outreach initiatives.



#### CONDUCT SURVEYS

Conduct surveys, polls and questionnaires through the Office of Alumni Engagement's Survey Monkey account.



#### HOST / SCHEDULE VIRTUAL CALLS

Host virtual calls with your peers through our corporate Zoom account. Need to determine the best day/time to host your call? We can help with Doodle!



#### SOCIAL MEDIA GUIDANCE

Need assistance in optimizing your class' social media page? If so, we can help provide tips on increasing your following!



#### WRITING / CONTENT DEVELOPMENT

We all suffer from writer's block from time to time. Our team is ready to help you craft the perfect message.



#### CAMPUS MEETING SPACE

Need a place to host your next on-campus meeting? Contact our office and make a reservation for an upcoming program.



#### REPOSITORIES FOR RESOURCES

Keep your volunteer documents in order with a Box folder. Box allows for a centralization of files and resources for real-time editing and collaboration.



#### EMAIL / MAILING DEPLOYMENT

Let us help you with your next communication deployment. Our team provides support in coordinating email campaigns, as well as mailings for special occasions.



#### FACILITATE CONNECTIONS WITH STUDENTS AND ALUMNI

Volunteers may submit requests for alumni data related to their scope of work, as well as introductions to points of contact for student and alumni groups.



#### EVENTS MANAGEMENT

Our events team is available to provide support in creating evites, registration pages and any other event planning need.



#### EMAIL ACCOUNT

Request a Stevens alumni email account for yourself or your volunteer group through our Gmail for Life program.

Contact the Alumni Office at [alumni@stevens.edu](mailto:alumni@stevens.edu) to learn more.