Constitution
of the
Stevens Alumni Association

ARTICLE
I — NAME

This corporation shall be known as the Stevens Alumni Association (the Association).

ARTICLE II — OBJECT

The Association is formed exclusively for educational purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code of 1954, namely, to establish, maintain, and cultivate among its members a sentiment of regard for one another and of attachment to Stevens Institute of Technology (the Institute), and to promote in every way the interests of the Institute, and to these ends do all things lawful and necessary pursuant to the provisions of the Statutes of the State of New Jersey.

ARTICLE III — MEMBERSHIP

Section 1. Graduates of the regular undergraduate or graduate programs of the Institute shall be Active Members of the Association. Other former students may become Active Members as described in By-Law I, Section 3(a). Only Active Members shall have the right to vote and to hold office.

Section 2. All other former students may become Associate Members under the procedure described in By-Law I, Section 3(b).
Section 3. All members of the Faculty, the Institute President and Vice Presidents, Chair of the Stevens Board of Trustees and recipients of honorary degrees from the Institute, who are not eligible to be Active Members, shall be ex-officio, Honorary Members of the Association.

Section 4. Any member may be expelled from the Association for cause as provided in By-Law I, Section 3(c).

ARTICLE IV — OFFICERS, EXECUTIVE SECRETARY, REPRESENTATIVES AND TRUSTEES

Section 1. (a) The elected officers of the Association shall be President, First Vice President, Second Vice President and Treasurer. They must be Active Members of the Association. Each shall be elected for a term of one year (in the manner hereinafter provided for). Their terms of office shall begin on July 1 next following their election. They shall hold office until the following July 1 or until their successors have been duly elected.

(b) An Executive Secretary (also referred to as Executive Director) shall be appointed annually by the Executive Committee of the Council (Executive Committee).

Section 2. There shall be fourteen Decade Representatives. They must be Active Members of the Association. One Representative from each decade shall be elected each year. Each shall be elected for a term of two years (in the manner hereinafter provided for). Their terms of office shall begin on July 1 next following their election. They shall hold office for their terms or until their successors have been duly elected. The first election for the Decade Representative of a new decade shall be held in the fourth year of the decade (1993, 2003, etc.). One Decade Representative shall be elected at that time for a term of two years. The last election for a Decade Representative of the oldest decade shall be held in the third year of their sixth decade (1992, 2002, etc.).

Section 3. Classes not included in the six most recent decades of classes shall constitute the Old Guard. The Old Guard shall have two Decade Representatives. They must be Active Members of the Association. Each shall be elected for a term of two years (in the manner hereinafter provided for). Their terms of office shall begin on July 1 next following their election. They shall hold office for their terms or until their successors have been duly elected.

Section 4. Each graduated baccalaureate Class of the Institute shall be entitled to a Representative selected by the Class from its membership. The Representative shall be an Active Member of the Association. The Class may determine the method of selection. Each Class may select an Alternate to the regular Representative. The Alternate may attend all meetings of the Council and shall be entitled to vote only in the absence of the regular Representative. It shall be the responsibility of the Class President to notify the Executive
Committee of the names of the Class Representative and the Alternative Representative.

Section 5. There shall be two Graduate Representatives from the regular graduate programs of the Institute. They must be Active Members of the Association. One Graduate Representative shall be elected each year. Each shall be elected for a term of two years (in the manner hereinafter provided for). Their terms of office shall begin on July 1 next following their election. They shall hold office for their terms or until their successors have been duly elected.

Section 6. A Stevens Alumni Club may be recognized by the procedure described in By-Law I, Section 4. Each recognized Stevens Alumni Club shall be entitled to a Representative (Club Representative) selected by that Club from its membership. The Representative shall be an Active Member of the Association. Each Club may determine the method of selection, and may select an Alternate to the regular Representative. The Alternate may attend all meetings of the Council and shall be entitled to vote only in the absence of the regular Representative. Each Club President shall notify the Executive Committee of the names of that Club’s Representative and the Alternate Representative.

Section 7. The five Trustees of the Association provided for in the Charter of the Alumni Association of Stevens Institute of Technology dated June 30, 1906, shall be selected by the Executive Committee for a term of one year. At least three shall be residents of the State of New Jersey. Their terms of office shall begin on July 1 next following their selection. They shall hold office until the following July 1 or until their successors have been duly selected.

ARTICLE V — ADMINISTRATION

Section 1. There shall be a Council which shall consist of the Officers of the Association, the three immediate Past Presidents, the Decade Representatives, the Class Representatives, the Graduate Representatives, the Club Representatives, the Chair of the Stevens Fund if an alumnus, the Trustees of the Association and the Alumni Trustees on the Board of Trustees of the Institute.

Section 2. The Council shall manage the affairs of the Association. The Council shall be responsible for the investment and care of the funds of the Association.

Section 3. The Council shall prepare and adopt a series of By-Laws, which shall govern all procedures under this Constitution, including those of the Council and the Committees.

Section 4. There shall be an Executive Committee of the Council. It shall consist of the Officers of the Association, the two immediate Past Presidents, the Decade Representatives, the Graduate Representatives, the Chair of the
Stevens Fund if an alumnus, the Trustees of the Association and the Alumni Trustees on the Board of Trustees of the Institute. The Executive Committee shall exercise powers and assume duties of the executive management to the extent that the Council directs and as outlined in this Constitution and the By-Laws. It shall render reports to the Council.

Section 5. Six Active Members of the Executive Committee shall constitute a quorum at any Regular or Special Meeting of the Executive Committee.

ARTICLE VI — ELECTIONS

Section 1. The elected Officers of the Association shall be the President, the two Vice Presidents and the Treasurer. In addition, the Decade Representatives and the Graduate Representatives shall be elected.

Section 2. Each year, upon the recommendation of the Nominating Committee, the Executive Committee shall authorize a slate of nominees for the elective positions for which vacancies occur.

Section 3. Additional nominations may be made by petition. The names of such nominees shall be placed on the official ballot provided that the petition for Officers is signed by at least fifty Active Members; that the petition for Decade Representatives or Graduate Representatives is signed by at least twenty-five Active Members; and provided that the petition is received by the Executive Secretary on or before March 1. The Executive Committee shall have the responsibility of certifying to the validity of petitions.

Section 4. (a) Election of Officers, Decade Representatives and Graduate Representatives shall be by a plurality vote of individual ballots sent by mail to all Active Members of the Association.

(b) On or before the fifteenth day of April such ballots shall be sent to all Active Members.

(c) Each Active Member who votes shall indicate on the ballot the names of those for whom the Member wishes to vote. The ballot shall be returned to the Association. The ballot must be complete with signature on the outside of the mailing envelope. Only ballots prepared in this way shall be valid.

(d) The ballots so returned must be postmarked on or before June 1. No ballots postmarked after that date shall be valid.

(e) The Executive Committee or its designees shall take steps to check the names appearing on the outside of the mailing envelopes against the names of those entitled to vote and to remove the ballots from said envelopes for presentation to the tellers without indicating to the tellers the identity of the individual casting any particular ballot.
Section 5. The Executive Committee shall have the responsibility for seeing that the election is held according to the provisions of this Constitution and for certifying the results thereof.

Section 6. In the event of a tie for any office, the Executive Committee shall vote on the candidates so tied. A majority vote of the Executive Committee members present is necessary for election.

Section 7. Elective offices which become vacant shall be filled by appointment by the Executive Committee on recommendation of the President.

ARTICLE VII — FINANCIAL SUPPORT

Section 1. The income of the Association shall be derived from the Institute in accordance with the By-Laws.

Section 2. The Association may receive financial contributions directly from alumni and friends of the Association. These funds shall be accrued in the Reserve Fund in accordance with the By-Laws of the Association. When directed by the Council, these funds may be used to maintain or enhance any current activities and/or to initiate new activities of the Association, as, for example, in the event that additional funding beyond what the Institute provides is needed for such activities.

ARTICLE VIII — MEETINGS

Section 1. The meetings of the Council shall be held at such times and places as may be selected by the Council. An Annual Meeting shall be held each year between May 1 and July 1.

Section 2. Voting at the meetings of the Council shall be limited to Active Members. The procedure shall be as described in the By-Laws.

Section 3. Meetings of the Council may be held at such times as are necessary to carry out the provisions of this Constitution. At least two Regular Meetings shall be held yearly. Special Meetings shall be held at such other times as any five members of the Council may determine, but only on thirty days notice to all members of the Council. The method of calling such Special Meetings shall be specified in the By-Laws.

Section 4. Twelve Members of the Council shall constitute a quorum at any Regular or Special Meeting of the Council.

ARTICLE IX — COMMITTEES
Section 1. Such committees as may be desirable shall be appointed by the President in accordance with the provisions set forth in the By-Laws. Such appointments are subject to review and confirmation by the Executive Committee.

ARTICLE X — AMENDMENTS

Section 1. Amendments to this Constitution may be proposed by:
(a) A majority vote of the Council, or
(b) A petition signed by at least one hundred Active Members of the Association.

Section 2. Proposed amendments shall be mailed by the Executive Secretary to each Active Member at least sixty days prior to a specified Regular or Special Meeting of the Council. The mailing shall include a letter ballot. A Tellers Committee, appointed by the President, shall be instructed to report the results of the balloting at the said Council Meeting.

Section 3. An amendment shall become effective only upon receiving affirmative votes of two-thirds of the total votes cast by Active Members of the Association. The total votes so cast must represent at least one thousand of the Active Members entitled to vote. No ballots received after the opening of the specified Regular or Special Meeting of the Council shall be valid.