

Guidelines for Assemblies on the Stevens Institute of Technology Campus

Stevens seeks to maintain an atmosphere of free inquiry and debate for its faculty, students, staff and alumni ("Members of the Stevens Community"), while respecting the rights of all individuals and ensuring that there are no disruptions to the regular operations of the University.

Although Stevens' campus is private property, the University will consider requests from outside individuals and groups ("Members of the Public") to sponsor limited peaceful protests, dissents, demonstrations, or similar gatherings ("Assemblies") on Stevens' campus, as permitted within various constraints described below.

A. Prohibited Conduct

The following *non-exhaustive* list provides examples of conduct that is prohibited at all Assemblies on the Stevens campus:

- Obstruction or disruption of the normal operations and activities of the University;
- Unauthorized entry, presence or use, or blocking of ingress or egress, of University facilities or property;
- Conduct that threatens or endangers the physical or mental health or safety of any person;
- Physical or verbal intimidation or harassment;
- Use of weapons as defined in Stevens' Policy on Weapons;
- Unauthorized use, misuse, taking unauthorized possession of, or destruction of University property, or acts committed with disregard for possible harm to such property;
- Defacement of any area of the campus, or any public display of objectionable or offensive material;
- Intentionally or recklessly starting a fire;
- Use of vehicles or personal transportation devices (as defined in Stevens Policy on Personal Transportation Devices) or blocking vehicles from entering areas of campus;
- Erecting structures, such as pop-up tents or canopies;
- Using sound amplification equipment in a loud or disruptive manner; and
- Failure to comply with the directives of Campus Police or a Stevens administrator;

When a member of the Stevens Community engages in any of the above conduct, the individual will be subject to University discipline and/or arrest (as appropriate).

When an individual outside the Stevens Community engages in the above conduct, the individual will be subject to arrest.

B. Members of the Stevens Community

Members of the Stevens Community may engage in Assemblies on the Stevens campus, provided that individuals participating in such Assemblies comply with all directives from Stevens Campus Police and University administrators and do not engage in the conduct described in Section A of these guidelines.

In order to ensure that such Assemblies do not disrupt the normal operations and activities of the University, it is recommended that Members of the Stevens Community submit a request to Kenneth Nilsen, Dean of Students, prior to any Assembly. The Student Affairs administration will consider the request and propose a location, date and time for the Assembly. Please note that Assemblies will typically be pre-approved to occur within certain designated locations and will only be permitted indoors in rare situations. To the extent practicable, the pre-approved locations will be within reasonable sight and sound of any particular event or location associated with the Assembly. Stevens reserves the right to refuse permission to permit an Assembly in a particular area and to prohibit from any Assembly any items or conduct deemed unsafe by Stevens Campus Police.

C. Requests from Members of the Public

Members of the Public may engage in Assemblies on the Stevens campus only with the express consent of the Division of Student Affairs and Stevens Campus Police. Accordingly, Members of the Public planning such an Assembly (a "Requesting Party") must adhere to the following process:

- A Requesting Party must first submit a request to Kenneth Nilsen, Dean of Students. Student Affairs will request details regarding the proposed Assembly, including the purpose of the assembly and proposed locations, dates and times.
- Student Affairs will discuss the proposed Assembly with Stevens Campus Police and the Office of University Events. If Stevens Campus Police or the Office of University Events have any questions or concerns regarding the proposed Assembly, Student Affairs will request further information from the Requesting Party.
- Student Affairs will aim to provide a response to the Requesting Party within 5 business day[s] of the date the Requesting Party provided all necessary information to Student Affairs.

Please note that Assemblies will typically be approved to occur within certain designated locations and will only be permitted indoors in rare situations. Stevens reserves the right to refuse permission to permit an Assembly in a particular area or to prohibit from any Assembly any items or conduct deemed unsafe by Stevens Campus Police.

D. Off-Campus Assemblies

Members of the Stevens Community and individuals outside the Stevens Community may organize and engage in Assemblies on public property (such as Stevens Park), subject to applicable law and restrictions promulgated and/or enforced by the City of Hoboken and its law enforcement officers.