



**Office of the Registrar**  
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## Preferred Name/Gender Identity Update

Last Name as it now appears in our system	
First Name as it now appears in our system	Middle Name/Initial

ID Number (Stevens CWID)
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Please use this form for changing your preferred name and gender identity **ONLY**.

This does not constitute a legal name change.

The preferred name will appear on class and grade rosters and will be used, except where the use of the legal name is required for official documents e.g. transcripts, letters and diploma.

**Preferred Name Update.** Enter your preferred name as you want it to appear in our system.

Preferred Last Name	
Preferred First Name	Preferred Middle Name/Initial

There is a limit of 32 characters, including a comma and space between the Last Name and First Name, and a space between First Name and Middle Name/Initial in the primary name field of our system.

**Preferred Gender Update.** Enter your gender identity as you want it to appear in our system.

MALE       FEMALE       BLANK

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STUDENT SIGNATURE

DATE

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REGISTRARS' OFFICE

DATE