



November 16, 2011

Dear Trustees, Faculty, Staff and Students,

I am pleased to announce the establishment of two important facilities-related committees.

First, parallel to and in concert with the Strategic Planning process, we will launch a comprehensive Master Planning effort for Stevens Institute of Technology. The Master Planning Committee consists of members representing a wide range of stakeholders, including trustees, faculty, staff, students, administration and the Hoboken community.

While working in parallel, the Master Planning Committee will react to and use the findings and recommendations of the Strategic Planning Committee, to provide a guide to issues such as capital construction and renovation needs, appropriate sites for future construction, and identification and prioritization of existing buildings and facilities for renovation and upgrading. In addition, the Committee will develop recommendations and set goals for sustainability, additional campus open space, campus beautification, parking, as well as signage and lighting. The development of the Stevens Master Plan will be an exciting opportunity for the Stevens community to play an active role in this important effort. The Master Planning Committee will be aided by a professional outside consultant and will seek input from various campus constituencies at appropriate intervals.

I anticipate the Master Planning exercise will be completed soon after the Strategic Plan is developed. The Master Plan will be periodically revisited and revised as appropriate.

The following members of our community and the City of Hoboken have agreed to serve on the Master Planning process.

Steven R. Bauman, Resident, City of Hoboken
J. Alex Berthoumieux, Director of Budget & Planning
Christos Christodoulatos, Associate Provost for Academic Entrepreneurship
Ashley Carey, Student, Civil Engineering
Henry P. Dobbelaar, Jr., Vice President of Facilities & Community Relations
Edward Eichhorn, Vice President of Development
Norman Forster, Director of Maintenance
Thomas Herrington, Associate Professor
Donald Merino, Professor
John Nastasi, Industry Professor
Russell Rogers, Director of Athletics
John Schepisi, Trustee
Frank Semcer, Trustee
Maureen Weatherall, Vice President of Enrollment & Chief Administrative Officer

Second, after extensive discussions with the Vice President of Facilities and numerous members of the Stevens community, and after reviewing the comments and concerns of the faculty and staff in response to the Faculty and Staff Survey, I have decided to form a Facilities Advisory Council, with membership representing different constituencies at Stevens. The Council's work will begin during this month and will be ongoing.

The Facilities Advisory Council, which will be advisory to the Vice President of Facilities, will be a vehicle for the members of the community to provide input to Stevens' Facility and Plant Operations Group. Its charge will be to advise and provide direction to the Facility and Plant Operations Group on issues related to projects or improvements in planning or under construction, establishment of campus wide standards and establishment of priorities for facilities related projects. All critical Facility and Plant Operations related matters will come before the Council to ensure appropriate input from the community. The establishment of this Council will increase the engagement of the community in facilities-related matters and enhance transparency in the decision making process.

The following members of our community have agreed to serve on the Facilities Advisory Council. Needless to say, we will develop a mechanism to change the membership of this committee periodically.

Henry P. Dobbelaar, Jr., Vice President of Facilities & Community Relations
Norman Forster, Director of Maintenance
Daniel Gallagher, Dean of University Admissions
Ralph Giffin, Associate Provost of Graduate Programs
Christopher Hose, Director of Network, Telecommunications & Video
John Lanza, Capital Construction Project Manager
Philip Leopold, Professor
Matthew Libera, Professor
Kenneth Nilsen, Dean of Student Life
Russell Rogers, Director of Athletics

I am grateful to the members of both groups for agreeing to serve on these important committees and for offering their professional expertise and diligent efforts to these very critical efforts.

Sincerely,



Nariman Farvardin
President
Stevens Institute of Technology