1. FACULTY SENATE (UNCHANGED)

2. ACADEMIC PLANNING AND RESOURCES COMMITTEE (NEW)

**Charge:** This committee provides advice to the Institute and represents the Faculty on all issues related to the financial, human and physical resources of the Institute. APAR will be empowered to form subcommittees as required to accomplish its tasks.

*Financial and Human Resources.* APAR will play a key consultative and participatory role in the planning and budgetary processes of the Institute and monitor and report on planning and financial matters to the faculty. It will be consulted at an early stage in these processes so that it can provide faculty input before final decisions are made.

*Physical Resources.* APAR will monitor and report on the condition and allocation of physical space such as classrooms and laboratories. It will also oversee the activities of its Library Sub-Committee.

*Library.* APAR shall work with the Librarian and with faculty and students to ensure that the library is capable of meeting the present and future educational and scholarly requirements of students and faculty.

**Membership:** The committee will consist of tenured Faculty members and non-tenure stream faculty at the rank equivalent to Professor. Four tenured faculty and one non-tenure stream faculty will be elected. The Faculty Senate will appoint the other two members, one of whom must be tenured. There will be at least one faculty member from each school, but no more than three from any given school. Terms will be for three years and staggered. Faculty elected to the Finance, Investment, and Facilities Board of Trustees Committees will be invited to attend without vote. The committee will elect its chair.

3. RESEARCH AND ENTREPRENEURSHIP COMMITTEE (NEW)

**Charge:** The Research and Entrepreneurship Committee acts as an advisory body to both the administration and faculty on all matters pertaining to research and entrepreneurial activities of the Institute. The Research and Entrepreneurship Committee will monitor policies that impact faculty research such as grant support, research overhead distribution, laboratory infrastructure, and IT support. Members of the committee will participate in decisions related to the selection of competing Stevens grant proposals when the number of such proposals is limited by the funding agency. In addition, the Research and Entrepreneurship Committee will select three members of the Stevens faculty to serve on the Institute-wide Patent Committee as identified in Section 4.5.1 of the Faculty Handbook, at least two of whom must have been elected to the Research and Entrepreneurship Committee. This Patent Committee shall carry out its duties assigned as specified in the patent policy of the Institute.

**Membership:** The voting membership will consist of tenure and non-tenure stream faculty. The Vice Provost for Research and the Vice Provost for Innovation and Entrepreneurship (or equivalent positions) will serve as ex-officio members without vote. Others may be invited by the committee to
attend without vote. Four members of the tenure-stream faculty and one full-time non-tenure stream faculty member at a rank equivalent to Assistant Professor or above with at least three years of service at Stevens will be elected for a two-year term. Faculty elected to the Research & Technology Commercialization Board of Trustees Committee will be invited to attend without vote. The Committee will elect its chairperson from the five elected members.

4. ACADEMIC APPEALS COMMITTEE (UPDATED)

Charge: This Committee will hear appeals by students on any action taken by the offices of the Chief Academic Officer, the Dean of the Graduate School, the Honor Board, or any other undergraduate or graduate juridical group relating to academic matters with the exception of the Academic Appeals Committee. It will not deal with non-academic matters.

It may affirm or reverse an academic action, modify a decision, or return the matter to the body having original jurisdiction with an explanation of its reasons for doing so. The Committee shall be responsible for its own standards and procedures, subject to faculty rules, but continuity is to be encouraged. The committee will file its detailed actions with the Chief Academic Officer.

The Chief Academic Officer has the authority to affirm, reverse or modify an action of the Committee and shall inform the Committee of all actions resulting from appeals of its actions.

Membership: The voting membership will consist of tenure and non-tenure stream faculty. Four tenure stream faculty members and one full-time non-tenure stream faculty member at a rank equivalent to Assistant Professor or above with at least three years of service at Stevens will be elected by the faculty. Two tenure stream faculty will be appointed by the Chief Academic Officer. Terms will be for two years. The committee will elect its chair.

5. COMMITTEE ON COMMITTEES (UPDATED)

Charge: This Committee will solicit and propose nominees from the faculty for the standing committees of the Faculty and for faculty representatives on the Board of Trustees (BoT) and on BoT committees. It will conduct the elections, and shall from time to time review election procedures. At the request of the Faculty Senate, the Committee on Committees will identify and recruit members of the Faculty to serve on various committees and appointments.

By the last faculty meeting of each academic year, the Committee shall compile a list of members, including the chairperson of each committee and distribute the list to the Faculty. The Committee will also collect, compile, and distribute annual reports from each faculty committee.

Membership: The voting membership will consist of tenure and non-tenure stream faculty. Four tenure stream faculty members and one full-time non-tenure stream faculty member at a rank equivalent to Assistant Professor or above with at least three years of service at Stevens will be elected by the Faculty for a two-year term. The committee will elect its chairperson from its members.
7. INSTITUTE CURRICULUM COMMITTEE (NEW)

Charge: The Institute Curriculum Committee will serve as the Faculty liaison with the Administration on any issues that impact the promotion, delivery, or assessment of the Curriculum, including efforts to enhance the pedagogy of teaching at Stevens. In particular, the Chief Academic Officer will bring to Institute Curriculum Committee for discussion and advice all significant matters coming to his/her attention that cut across the different Schools and impact the Institute Curricula. The Committee may be called upon by the Administration or the Faculty Senate to participate in proactive strategic-level planning with regards to the Stevens Curriculum. The Committee may, when appropriate, also work with the Administration to oversee extra-curricular elements that directly impact student learning, such as experiential learning and career development. The Committee will work with the Administration to address issues at the interfaces of the different schools and at the interface between undergraduate and graduate studies. In addition, the Institute Curriculum Committee will oversee the efforts of the Undergraduate Studies and Graduate Curriculum Committees as described below.

Membership: The voting membership will consist of seven full-time faculty members. Three tenured faculty members will be elected. The remaining four faculty members (who may be tenure or non-tenure stream) will be appointed by the Faculty Senate from the membership of the Undergraduate Studies Committee and the Graduate Curriculum Committee, respectively, in a manner which balances representation with respect to undergraduate or graduate focus and ensures that there will be at least one faculty member from each school. Terms will be for two years; appointed faculty may serve multiple terms. The committee will elect its chair. The Chief Academic Officer (or his/her designee) will be invited to attend without vote. Others may be invited by the committee to attend without vote. The Committee will elect its chair from those members who are tenure stream faculty but not members of the administration.

Undergraduate Studies Committee

Charge: In recognition of the fact that at the undergraduate level many curricular decisions are the responsibility of the individual school Curriculum committees, the primary function of this sub-committee is to systematically foster communication and cooperation among the different academic units of the Institute. All significant curricular changes originating at the school curriculum committee level must be brought before the Undergraduate Studies Committee before implementation. The Undergraduate Studies Committee will then review these changes and provide written feedback to the school curricular committee, the Institute Curriculum Committee, and the Chief Academic Officer. To close the loop, the school committee will reply to this feedback in writing prior to implementation. The goal of this process is to encourage refinement of these academic proposals prior to their implementation while facilitating communication of such changes to the entire Faculty. Members of Undergraduate Studies Committee will brief their respective School curriculum committees on its proceedings.

Membership: The Dean of each School will appoint two (2) members of their respective School (Undergraduate) Curriculum committees to the Undergraduate Curriculum Committee, at least one of whom must be a tenure-stream faculty. A ninth member will be appointed by the Faculty Senate
from the tenure-stream faculty. These nine members comprise the voting membership of the committee. The non-voting membership will consist of the Chief Academic Officer (or his/her designee) and two undergraduate students appointed or elected in a manner determined by the students. Others may be invited by the committee to attend without vote. The Committee will elect its chair from those members who are tenure stream faculty but not members of the administration.

**Graduate Curriculum Committee**

**Charge:** This sub-committee will be concerned with maintaining the strength of graduate education at Stevens. The sub-committee will review academic standards, graduate curriculum, financial aid and the academic status of graduate students. The sub-committee will approve specific courses and programs, formulate policy and the details of its implementation subject to existing faculty rules, and recommend policies governing the awarding of financial aid to graduate students. The sub-committee will assist the Dean of the Graduate School in the award of financial aid.

**Membership:** One full-time faculty member will be appointed by the Department Director (or equivalent) from each department (or equivalent) that offers graduate degree or program, and will serve for a period of time determined by the Department Director (or equivalent). These appointees comprise the voting membership and may consist of tenure and non-tenure stream faculty. The non-voting membership will consist of The Dean of the Graduate School, the Registrar, and two graduate students appointed or elected in a manner determined by the students. Others may be invited by the committee to attend without vote. The Committee will elect its chair from those members who are tenure stream faculty but not members of the administration.

**8. ACADEMIC OPERATIONS AND AFFAIRS COMMITTEE (NEW)**

**Charge:** This Committee will interface with the Administration regarding policies relating student academic affairs and appropriate implementation strategies for these policies. Such policies shall include, but are not limited to, those relating to student satisfaction, student success, retention, and academic advising at both the undergraduate and graduate level. The Committee will consult with the Administration, and propose to the faculty, standards of scholarship, education, grading, tests, examinations, attendance, admissions, and the award of advanced standing and transfer credit. The Committee shall also establish general guidelines for the maintenance of discipline on campus and will concern itself with the Honor System insofar as it affects academic standards. Lastly, the committee shall serve as a liaison between the Faculty and students through the appropriate undergraduate and graduate student organizations, and make recommendations for the improvement of student community life at Stevens to any appropriate body.

**Membership:** The voting membership will consist of tenure and non-tenure stream faculty. Four tenure stream faculty and one full-time non-tenure stream faculty member at a rank equivalent to Assistant Professor or above with at least three years of service at Stevens will be elected by the Faculty. In addition, the Chief Academic Officer and the Faculty Senate will each appoint one additional member from the tenure or non-tenure stream subject to the above constraints. Terms will be for two years. Additional members of the committee will include The Dean of the Graduate School, the Dean of Undergraduate Academics, the Dean of Student Life, and the Dean of Graduate Student Affairs (or their equivalent positions). Two undergraduate and two graduate students will also be members of the committee but have a vote only on matters related to student affairs. The students will be appointed or elected in a manner determined by the students. Others may be invited by the committee to attend without vote. Faculty elected to the Student Enrollment and Success and
the Alumni Affairs Board of Trustees Committees will be invited to attend without vote when warranted. The Committee will elect its chair from those members who are tenure stream faculty but not members of the administration.