



Stevens Institute of Technology
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Specifications for Theses, Dissertations, or Projects

Ph.D. Dissertations, Master's Theses, Engineering Degree Theses,
Senior Reports, Senior Design Projects and Senior Thesis, B.A.

Any questions regarding the following can be directed to Doris Oliver of the Samuel C. Williams Library at 201.216.5415.

For Doctoral Candidates, it is suggested they pick up a copy of the UMI Publication Agreement Form and Survey Form which is to be completed and submitted with their dissertation.

The present fee for binding a Master's Thesis is \$80.00. For Doctoral Dissertations, the fee is \$160.00 - \$80.00 for binding and \$80.00 for microfilming. Checks should be made payable to **Stevens Institute of Technology** and are due when the paper is submitted. Binding and microfilming fees are **not** part of the graduation fee.

Three copies (1 original and 2 xerographic, offset or letter quality printer copies) are to be supplied to the Library. In addition, one Abstract independent of the document is to be supplied to the Library, along with the Microfilm Release form.

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PHYSICAL REQUIREMENTS

The physical requirements for the original document preparation is simply: a standardized and graphically clear, clean layout which will **reproduce perfectly** both by the photocopy and microfilm camera and that when bound, will be easily read with no text or diagrams hidden by the inner margins.

Paper: We recommend good quality, 8-1/2" x 11", 20 lb. bond paper, white or laser paper. **Paper should not be stapled, punched, bound, colored or printed on letterhead.**

Ink: Black only

Margins: LEFT and TOP 1-1/2"; RIGHT and BOTTOM 1".

Page Numbers: Arabic numerals - preferably in the upper right-hand corner.

Spacing: Double space within margins. Single space may be used for footnotes, quotations, etc.

Diagrams, Charts, Tables and other Illustrations: Graph paper may be used. Original drawings in India ink or black typing may be used. The original thesis must contain the original graphic, not a copy of the drawing.

Computer Printouts: Must be on white paper, 8-1/2" x 11". Larger printouts must be photo reduced with clear, accurate final copy.

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Footnotes and Bibliography: To be prepared in accordance with standard practice in the field in which one is working. It should be discussed with and accepted by the advisor.

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The document should be arranged in the following order:

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Follow the applicable attached format. The three (3) copies which you submit must be signed by YOU AND ALL MEMBERS OF THE ADVISORY COMMITTEE. Please type the Advisor's name and any Committee Member's names under the lines for signatures. Sample title pages are attached.

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Title of document on top;
Author's name on bottom;
Advisor's name on bottom;
Date at bottom;
Department at bottom;
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NOTE: 1 EXTRA, LOOSE COPY OF YOUR ABSTRACT IS REQUIRED FOR THE LIBRARY. IN ADDITION, AN ABSTRACT IS REQUIRED AS PART OF THE Ph.D. DEFENSE ANNOUNCEMENT TO BE SUBMITTED TO THE REGISTRAR'S OFFICE (via e-mail, Microsoft Word attachment preferred) AT LEAST 10 BUSINESS

DAYS PRIOR TO THE SCHEDULED DATE OF DEFENSE.

Acknowledgments

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Body of Document, (refer to a standard style manual) arranged in chapters and sections usually including:

Introduction;
Literature Review;
Experimental or Computational Procedures (if any);
Results;
Recommendations (if any);
Summary and Conclusions;
Appendices;
References;
Bibliography.

Vita, required for Dissertations, to be placed at end of the document showing:

Date and place of birth;
Marital status;
Education;
Industrial Experience;
Publications;
Honors;
Other biographical data of interest.

DISSERTATION TITLE

by

(Student Name)

A DISSERTATION

Submitted to the Faculty of the Stevens Institute of Technology
in partial fulfillment of the requirements for the degree of

DOCTOR OF PHILOSOPHY*

(Student Name), Candidate

ADVISORY COMMITTEE

(Name), Chairman Date

(Name) Date

(Name) Date

(Name) Date

(Name) Date

STEVENS INSTITUTE OF TECHNOLOGY
Castle Point on Hudson
Hoboken, NJ 07030
(Year)

* Use correct degree designation

Sample Master's Thesis Title Page

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by

(Student Name)

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(Name), Advisor

Date

(Name), Reader

Date

STEVENS INSTITUTE OF TECHNOLOGY
Castle Point on Hudson
Hoboken, NJ 07030
(Year)

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Sample Senior Report Title Page

REPORT TITLE

by

(Student Name)

A SENIOR REPORT

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in partial fulfillment of the requirements for the degree of

BACHELOR OF ENGINEERING *

(Student Name), Candidate

(Name), Advisor

Date

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(Year)

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by

(Student(s) Name)

A SENIOR REPORT

Submitted to the Faculty of the Stevens Institute of Technology
in partial fulfillment of the requirements for the degree of

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(Student Name), Candidate

(Student Name), Candidate

(Name), Advisor

Date

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Hoboken, NJ 07030
(Year)

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by

(Student Name)

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in partial fulfillment of the requirements for the degree of

BACHELOR OF SCIENCE *

(Student Name), Candidate

(Name), Advisor

Date

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The Defense Announcement must be received by the Registrar's Office (via email, Microsoft Word attachment preferred) at least 10 business days prior to the scheduled date of defense. In addition, the first line below must be at least 2 inches from the top of the sheet, as shown below.

STUDENT: (YOUR NAME, i.e. John Doe)

TIME: (i.e. 10:00 AM)

PLACE: (BUILDING AND ROOM, i.e. Burchard 106)

DATE: (DAY OF WEEK, MONTH DAY, YEAR, i.e. Monday, April 1, 2001)

TITLE: (TITLE OF THESIS)

THESIS ADVISOR: (NAME, DEPARTMENT, i.e. William Smith, Department of Industrial Engineering)

ADDITIONAL MEMBERS OF THESIS COMMITTEE: (NAMES, DEPARTMENTS, as above)

ABSTRACT

(Abstract Text)