



Stevens Institute of Technology
Castle Point on Hudson
Hoboken, NJ 07030
201.216.5210/5555
FAX 201.216.8030
Office of the Registrar
registrar@stevens.edu
http://www.stevens.edu/registrar

Diploma Replacement Form

- 1. Name on Diploma at the time you graduated. Note: First and Last name MUST MATCH the name we have on record. Middle name can be just an initial, spelled out or omitted.

FIRST MIDDLE LAST

- 2. Current address:

Three horizontal lines for current address.

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

- 3. Social Security Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

- 4. Graduation Date (MM/YYYY): \_\_\_\_ / \_\_\_\_

- 5. Degree Received: (i.e., Bachelor of Science, Bachelor of Engineering, etc.). Please be as specific as possible and include major/concentration, if any (e.g., Mechanical Engineering).

Horizontal line for degree received.

- 6. Include a \$15 diploma replacement fee. (Checks are to be made out to Stevens Institute of Technology; Visa, MasterCard and American Express are accepted; Cash accepted only in person).

A replacement diploma should be received in approximately 3 to 4 weeks.

Any questions can be directed to Nancy Cruz, Student Records Administrator, at (201) 216-5033 or ncruz1@stevens.edu

SIGNATURE

DATE