FY16 INSTRUCTIONS FOR ELECTRONIC STOCK GIFT TRANSFER

It is easy to electronically make a gift of stock to Stevens Institute of Technology by following these steps...

1. Complete and return the accompanying Stevens Stock Gift Information Form via fax or email to:
   
   Zef Ferreira, Office of Development
   Stevens Institute of Technology
   Fax: 201-216-8247
   E-mail: zef.ferreira@stevens.edu

2. Contact your broker and provide the information listed below. Your broker will initiate the transfer of shares to the Stevens brokerage account:

   PNC Bank, N.A.
   Attn: Constance Pyles
   620 Liberty Avenue
   Pittsburgh, PA 15222
   DTC #: 2616
   Acct. #: 21420012008822
   Agent ID#: 26998
   Stevens Tax ID#: 22-1487354

3. Sit back, relax and enjoy the feeling of knowing that you have made a difference and enhanced the Stevens Experience for our students.

If you have any questions, or have any difficulty making the transfer, please contact Zef Ferreira in the Office of Development at 201-216-5247 zef.ferreira@stevens.edu, or Constance Pyles at PNC at 216-222-2711 constance.pyles@pnc.com.
FY16 Stock Gift Information Form

I wish to alert you that I am making a gift to Stevens via an electronic stock gift transfer. Below is the information needed to properly direct, acknowledge, and receipt my gift.

From (Donor Name):

Stock Name (incl. symbol):

Number of shares gifted:

CUSIP number:

Expected date of transfer:

Broker’s name:

Brokerage firm:

Broker’s phone #:

Designation/Use of Gift:

Special notes:

Please return the completed Stock Gift Information Form via email or fax to:

Zef Ferreira, Office of Development
Stevens Institute of Technology
Castle Point on Hudson
Hoboken, NJ 07030
Phone: 201-216-5247
Fax: 201-216-8247
E-mail: zef.ferreira@stevens.edu