

Instructions for Gifting Securities to Stevens via Electronic Transfer

Following is the information you will need to accomplish a stock transfer via DTC to our commercial bank:

PNC Bank attn: Katrina Wehring

Phone: 412-762-2175

Fax: 412-762-7034

DTC#: 2616

For credit to Stevens Institute of Technology

Account # **21-42-001-2008822**

Agent i.d. # 26998

Tax I.D. # 22-1487354.

Any questions about the information above should be directed to the Office of Development at (201) 216-5241, and ask for Dave Berkner or Marjorie Everitt. You may also email to dberkner@stevens.edu.

We also ask that you or your broker / transfer agent provide us with the information below so that we may inform our bank of the impending transfer. Having this information will also better enable us to be of further assistance to you in this transaction.

(Please fax back the completed information below to the attention of Dave Berkner at (201) 216-8247)

From (Donor Name): _____

Stock Name (incl. symbol):

of shares: _____

CUSIP number: _____

Expected date of transfer: _____

Name of broker: _____ Telephone: _____

Brokerage firm: _____

Special notes: _____